

**Minutes of the Annual Parish Council meeting
Held at Roman Park Hall, Sir Henry Lee Crescent, Aylesbury, HP18 0YT**

on Wednesday 19th May 2022

**The meeting commenced immediately after the Annual Report of the Council
had been delivered to the meeting.**

Attendees Councillors, Laurilee Green, Bindu Gundapudi, Naser Habib, Lucy Harmes, Vernon Hills, Gareth Lane, Paul Redshaw, Louise Rees, Arun Sekhar, John Yandrapati
Sue Severn (Parish Clerk), Anthea Cass (Deputy Clerk)

Cllr Green delivered the report to the Councillors

- 1 Election of the Chairman of the Council and the Chairman's Declaration of Acceptance of Office**
Cllr Green opened the meeting and nominations were asked for the position of Chairman.
Cllr Green was proposed by Cllr Lane and seconded by Cllr Rees.
Cllr Habib was nominated and proposed by Cllr Sekhar and seconded by Cllr Redshaw.
Councillors all voted by way of a paper ballot and the results were in favour of Cllr Green being elected as Chairman.
Cllr Green accepted the position of Chairman and signed the Declaration of Acceptance of Office.
- 2 Election of the Vice Chairman of the Council and the Vice Chairman's Declaration of Acceptance of Office**
Cllr Green asked for nominations for the position of Vice Chairman.
Cllr Sekhar was proposed by Cllr Hills and seconded by Cllr Gundapudi.
Cllr Habib was proposed by Cllr Harmes and seconded by Cllr Redshaw.
Cllr Habib advised he would stand down.
Councillors all voted in favour of Cllr Sekhar being elected as Vice Chairman.
Cllr Sekhar accepted the position of Vice Chairman and signed the Declaration of Acceptance of Office.
- 3 Apologies for absence**
No apologies
- 4 Declarations of interests**
No declaration of interest
- 5 General Power of Competence**
Councillors agreed that Berryfields Parish Council will retain the General Power of Competence having met the criteria. All councillors were elected, and the Parish Clerk and Deputy Parish Clerk are qualified Parish Clerks.
Agreed unanimously

6 Open forum Under adjournment :

Cllr Waite of Buckinghamshire Council provided an overview of current projects and updates on Buckinghamshire Council and Communities Board.

7 Police report and Neighbourhood Policing

No report from neighbourhood policing team was received. The Clerk advised she is working with the Community Officers with regards to the anti-social behaviour in certain areas in Berryfields. Many emails are received each month from residents complaining about anti-social behaviour.

8 Planning

22/01442/APP | Householder application for partial garage conversion and erection of front porch | 17 Lawson Way Aylesbury Buckinghamshire HP18 0UW

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RAN07NCLHP000&prevPage=inTray>

Berryfields Parish Council is neutral in respect of this application.

Proposed by: Cllr Hills

Seconded by: Cllr Rees

Agreed unanimously

9 Minutes of the Parish Council meeting held on 20th April 2022.

The draft minutes circulated were approved and signed as a true record by the Chairman.

Agreed unanimously

10 Land & facilities

Roman Park & Village Hall:

Opening Update. Cllr Green commented how successful the Little Berries group is at the hall.

MUGA

Councillors discussed and agreed to not go ahead with the plans to build the MUGA opposite Roman Park Hall, but to make it a village green.

Councillors expressed concern that there should be green space for teenagers to kick a ball around. The Clerk suggested that Councillors might around the parish and look for an area they feel would be suitable and she would check to see if the Parish Council owned the land.

The Deputy Clerk will ask the Communities Board if the grant given for the MUGA can be used for a grassed area football/five aside goal posts etc instead. Cllr Lane suggested that there is a good grass area near the skate park which may be suitable. The Clerk will follow this up.

Allotments

Update on wells & leases.

The majority of the plots are now let and being cultivated.

Park inspections/repairs

The Clerk advised that two drain covers in Berryfields Green have been tampered with but have now been repaired.

11. Finance

11.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

BERRYFIELDS PARISH COUNCIL Payment run 18th May 2022				
Payee	Detail	Net	VAT	Total £
Staff salaries & expenses	Net salaries and expenses			£5,479.27
Alborzpour Consulting	Inv No PC001842: Park inspections			£172.50
Baughan Pest Control	Invoice No 4885 Vermin control bi-monthly Lawson Road	£80.00	£16.00	£96.00
Adrian Schwab Legal	Invoice AS01 Legal advice : Lease & Heads of Agreement ref RPH			£500.00
Amanda Jones	Invoice No 3: Berryfields News design, monthly software licence, mileage			£380.16
Community Impact Bucks	Inv 5571: Membership subscription ACRE & hall advice	£54.17	£10.83	£65.00
RTM Landscapes Ltds	Invoice No 3355: Plant laurel hedge supply & plant Liquid amber tree (re-charge to parishioner £170)	£3,940.00	£788.00	£4,728.00
	Invoice No 3400: Grass cut to parks & allotments april	£1,774.50	£354.90	£2,129.40
Portable Offices Ltd	Inv 98364 temporary building hire	£1,495.00	£299.00	£1,794.00
Buckinghamshire Council	Inv 564387: Commercial bin hire			£8.40
BALC	Invoice 3360: Councillor training			£76.00
Herts full stop	Invoice H042205833: Hall supplies	£97.35	£19.47	£116.82
Vista Print Ltd	Stationery:			£27.43
Bright Pay	Annual payroll software fee	£59.00	£11.80	£70.80
Gallaher	Invoice 49030318 : Annual insurance renewal			£9,313.23
Angleika Opoka	Inv 3/ Housekeeping			£24.00
Nolan Support Services Ltd	Inv 217: Litter picking and ad hoc parish work	£474.00	£94.80	£568.80
Shard.Tech	Inv 2400: £4320, Inv 2450: £65.76, Inv 2401 £1800, Inv 2399 £7620 All AV & IT services Hall	£11,504.80	£2,300.96	£13,805.76
Water Logic	Inv CD-223043847 Water cooler & water, bottle deposit	£130.14	£26.03	£156.17
	Inv CD-223044205 Dispenser and cups	£93.50	£18.70	£112.20
Public Works Loan Board	First repayment Loan : Due 13th June 2022			£13,134.87
Blackwood Architects	Inv/BVH41/ps Snagging 23/3 & 7/4, handover 12/4, queries & responses, certificate issued	2000	400	2400
Designs to Build On Ltd	Inv 1032: Second payment structural design scheme			£5,388.74
	Total		£3,940.49	£60,547.55
Receipts				
HMRC	Repayment of VAT quarter ended 30th April 2022			£75,622.59

Proposed by: Cllr Habib

Seconded: Cllr Rees

Agreed unanimously

11.2 To agree the accounts to end April as circulated

Proposed by: Cllr Rees

Seconded by: Cllr Lane

Agreed unanimously.

The Clerk advised that she will circulate the Heads of terms re partnership agreement to Councillors next week. Cllr Habib wants to ensure that the partners are also sharing responsibility for cleaning/ administration etc. The catering and bar operating company is called Roman Park Facilities Management Ltd. The bar is to be fitted within the week and the kitchen in the kiosk café before 1st June.

Councillors agreed it was important that the council understood how the concession operates for the hall kitchen and bar. The Clerk was asked to circulate the Heads of Terms for question/agreement and to arrange a meeting with the directors of Roman Park Facilities Management Ltd for them to meet and ask any questions or comment. The draft Lease for the kiosk had already been circulated.

11.3 To agree the Asset Register (postponed from April meeting).

Proposed by: Cllr Rees

Seconded by: Cllr Lane

Agreed unanimously

12 Jubilee Event

Updates and call for volunteers

- It was agreed to not hire the Bugler, as is not within budget and as he requires a longer timeslot to play than we have available.
- There is now a rodeo bull and shooting alley to add to the entertainment.
- Cllr Rees has drawn up a map of the event layout and agreed with Cllr Sekhar.
- Food stalls been agreed. Councillors proposed to run a Halal bbq at the event.
- Cllr Yandrapati will provide a photo frame.
- Cllr Rees will make up lanyards for all councillors and first aiders.

13. Berryfields News & Communication

Berryfields News. Amanda Jones, graphic designer, has obtained all the advertisers for the June edition and is collating the editorial.

14. Highways & Transport

MVAS & Sentinel:

Cllr Hills will collect MVAS with the aim of putting it up.

15. Meetings & matters of report: None

16 Date of next Parish Council Meeting

Wednesday 15th June 2022

6 Open forum (under adjournment):

Cllr Waite – Buckinghamshire Council overview . Unitary big task along with Covid. Acknowledges increase in council tax but advises increase in adult social care. Reduction in council tax and parking etc. Buckinghamshire is in a good financial position compared to many other councils. Levelling up policy may hurt Bucks council in future years as much i unknown moving forward from national government. The budget for next year is finali and is balanced. £34 million will be spent on roads. A41 roadworks so petitioning as road working licences are not working as they should be. Acknowledges that they need to be better.

Community Board – 412 projects - 3.7 million spent with additional match funding. £330,000k spent on local projects. This year reduced to £140,000. No TFB projects going forward. Small grants project is being recommended for projects up to £1000k to b turned around in a few weeks. Waddesdon community board will be more forum led. Litter picking and speed cameras etc.

Helping hands going strength to strength 2.4 million to be spent on any projects for peopl in need.

Planning enforcement – 2nd highest performing Authority outside London. i.e people not having planning. Fly tipping is a huge problem.

Bernie still doing well and have an additional bus. Another due to come soon. Airport run are a busy area along with food bank collections. Inspire is still in action – kids in c receive toys approx. 50 children a month.

Community Board project – lending library. This is for household items/DIY items people can rent items for a week for a minimal fee. Bucks Railway Centre will house this in a container. There will be a community centre for chairs/ gazebos/tables etc for events. Repair café to repair items such as tools lawnmowers etc. £10,000 donated to this project already.

Working group to be set up – Cllr Waite will advise if anyone wants to join this.

